

OSSTF District 10  
Lambton Kent

*ANNUAL MEETING OF THE  
DISTRICT ASSEMBLY*

# RESOLUTIONS

May 18, 2022



OSSTF/FEESO  
District 10

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# PROCEDURES (PROC)

## PROC 201-22

BRANCH: District Executive

VOTE COUNT: ½

BE IT RESOLVED THAT the Report of the Credentials Committee be adopted.

## PROC 202-22

BRANCH: District Executive

VOTE COUNT: ½

1 BE IT RESOLVED THAT the Standing Rules for the 2022 Annual Meeting of the District Assembly  
2 (AMDA) be adopted as follows:  
3

### 4 **STANDING RULES**

#### 5 1. Delegates and Visitors

6 1.1 Only voting members shall occupy places at the Delegates' tables during the general sessions.  
7 Visitors shall occupy places at the Visitors' section.  
8

9 1.2 Only persons wearing proper Delegate identification may approach the Resolutions and  
10 Steering Committees while the House is in session.  
11

12 1.3 Cellular telephones and similar communication devices shall not be used inside the House.  
13

#### 14 2. Debate

15 2.1 No debate shall be held on a topic until there is a motion on the floor.  
16

17 2.2 To hear from a variety of perspectives on a motion, there will be a rotation that includes  
18 speakers who will speak in the following order: in favour, in opposition, ask questions or move  
19 procedural motions, and then point of consideration.  
20

21 2.3 The mover of a motion shall speak first to open the debate on the motion, answer questions  
22 and then shall speak once more to conclude the debate or choose to pass.  
23

24 2.4 Members who wish to speak must first be recognized by the Speaker and should begin by  
25 stating their name and Branch, whether they support or oppose the motion, are moving an  
26 amendment, or have other intentions.  
27

28 2.5 Members shall not speak more than once to a motion unless they are the mover of a motion,  
29 are asking a question or have been asked by the Speaker to clarify part of their speech. No  
30 debate shall be allowed upon the explanation.  
31

32 2.6 After a motion or an amendment has been debated, the Speaker calls the question by asking  
33 those in favour of the motion to so indicate, followed by those opposed. The Speaker then  
34 declares the motion "carried" or "defeated".  
35  
36  
37

- 38 2.7 Each debater shall have a ninety second time limit.  
39
- 40 2.8 Timing will commence after the Member has stated their name, pronouns (if they chose to),  
41 and Branch upon their first time at the microphone.  
42
- 43 2.9 If there are debaters at the microphones and at least four debaters have been heard, the Chair  
44 shall judge that the debate is exhausted whenever the remaining persons are all speaking in  
45 support or opposition.  
46
- 47 3. Procedural Resolutions  
48
- 49 3.1 Procedural resolutions will normally be dealt with at the time that they are properly presented.  
50
- 51 3.2 A two-thirds vote is required for all procedural resolutions which suspend the Rules of Order or  
52 which change the sequencing of resolutions.  
53
- 54 4. Withdrawal of Resolutions  
55
- 56 4.1 Delegates wishing to withdraw resolutions are to complete the withdrawal form. Acceptable  
57 signatures for the withdrawal sheet are the Mover and the Secunder.  
58
- 59 4.2 Any resolution that has not been withdrawn, and has not been moved and seconded on the  
60 floor, will be designated "Not Dealt With".  
61
- 62 5. Amendments to Resolutions  
63
- 64 5.1 When reading a resolution, the Steering Committee shall announce to the House, for  
65 information, the number of any proposed amendments submitted in writing to the Resolutions  
66 Committee before such resolutions come up for debate on the floor.  
67
- 68 5.2 Movers of such amendments must proceed to the microphones with their yellow cards and be  
69 recognized by the Chair in the regular order of debate.  
70
- 71 5.3 An amendment affecting the dollar amount, number, or percent must be between the status  
72 quo and the main resolution. A sub-amendment affecting the dollar amount, number, or  
73 percent, must be between that in the amendment and that in the main resolution.  
74
- 75 5.3.1 If there is no status quo, then any dollar amount, number, or percent is in order.  
76
- 77 6. Elections  
78
- 79 6.1 During balloting for elections the doors will be tyled. Each ballot shall be announced by the  
80 Chief Returning Officer five minutes before the tyling of the doors.

- 81 6.2 All official announcements of election results shall include the number of ballots cast and the  
82 number of spoiled ballots.  
83
- 84 6.3 Following the official announcement of results for each ballot, in the absence of an immediate  
85 call for a recount within ten minutes, the Chair shall order the destruction of ballots.  
86
- 87 7. BUDG 201  
88
- 89 7.1 After BUDG 201 is presented to the House, it shall be tabled and it shall be lifted from the table  
90 as required.  
91
- 92 7.2 Amendments to BUDG 201:  
93
- 94 7.2.1 Resolutions with cost estimates affecting BUDG 201 must be submitted one hour from the  
95 beginning of the meeting.  
96
- 97 7.3 Any resolution with a cost estimate which is approved by the House shall be reflected in the  
98 final Budget report of the Finance Committee.  
99
- 100 7.4 Any questions of clarification to the Treasurer regarding the proposed final budget may be  
101 addressed only to the changes made pursuant to 7.3.  
102
- 103 7.5 In accordance with Bylaw 3.2.2 the House shall, prior to its conclusion, approve the OSSTF  
104 District 10 Budget for the following fiscal year.

**PROC 203-22**

BRANCH: District Executive

VOTE COUNT: ½

- 1 BE IT RESOLVED THAT the Agenda for the 2022 Annual Meeting of the District Assembly be  
2 adopted.

**PROC 204-22**

BRANCH: District Executive

VOTE COUNT: ½

- 1 BE IT RESOLVED THAT the Minutes of the Annual Meeting of the District Assembly for 2021 be  
2 adopted.

**PROC 205-22**

BRANCH: District Executive

VOTE COUNT: ½

- 1 BE IT RESOLVED THAT BYL 201-22, BYL 202-22, BYL 203-22, BYL 204-22, BYL 205-22, BYL 206-22,  
2 BYL 207-22, BYL 208-22, BYL 209-22, BYL 210-22 be considered en bloc.

**PROC 206-22**

BRANCH: District Executive

VOTE COUNT: ½

- 1 BE IT RESOLVED THAT BYL 211-22, BYL 212-22, BYL 213-22, BYL 214-22 be considered en bloc.

## STRATEGIC ACTION PLAN (PLAN)

### PLAN 201-22

BRANCH: District Executive

VOTE COUNT: ½

- 1 BE IT RESOLVED THAT the Strategic Action Plan for 2022-2023 be adopted.

## BUDGET (BUDG)

### BUDG 201-22

BRANCH: District Executive

VOTE COUNT: ½

- 1 BE IT RESOLVED THAT the proposed budget be adopted as the Budget for the fiscal year July 1,
- 2 2022 to June 30, 2023.

### BUDG 202-22

BRANCH: District Executive

VOTE COUNT: ½

- 1 BE IT RESOLVED THAT the accounting firm of Jennifer A Davies Professional Corporation - DNA
- 2 Financial Logistics be hired to perform an independent review of our
- 3 accounting procedures for the fiscal year July 1, 2021 to June 30, 2022.



## CONSTITUTION (CON)

### CON 201-22

BRANCH: District Executive  
VOTE COUNT: 2/3

- 1 BE IT RESOLVED THAT Article 1 be amended by the insertion of “1.1.X “Federation Year” shall be  
2 the period of July 1 – June 30.”

#### *CURRENT LANGUAGE*

*Article 1 - Definitions*

*1.1 In this Constitution and Bylaws:...*

Rationale from Mover: Housekeeping. Not defined elsewhere.

### CON 202-22

BRANCH: District Executive  
VOTE COUNT: 2/3

- 1 BE IT RESOLVED THAT Article 1.1.8 be amended by the insertion of a new section that reads  
2 “and Central Program Teachers” following the word “Teachers”.

#### *CURRENT LANGUAGE*

*1.1.8 “Branch” shall mean the organizational structure of a group of Members at one (1) specific work site or, as in the case of the Occasional Teachers, not at a specific work site, but all providing the same service. There shall be the following Branches:...*

Rationale from Mover: Housekeeping – clarification.

### CON 203-22

BRANCH: District Executive  
VOTE COUNT: 2/3

- 1 BE IT RESOLVED THAT Article 6.2.6 be amended by the insertion of a new section that reads:  
2 “6.2.X Full time equivalent (FTE) calculations shall be established and in  
3 effect from October 1 – September 30 annually.”

#### *CURRENT LANGUAGE*

*6.2.6 In voting on the following matters only, each District Councillor is entitled to cast one (1) vote for up to fifteen (15) full-time equivalent (FTE) Members in the Branch and one (1) additional vote for each additional fifteen (15) full-time equivalent (FTE) Members or major fraction thereof:...*

Rationale from Mover: Clarification, as not recorded elsewhere. Timing reflects the potential need to conduct voting in a Federation Year prior to staffing information provided by the employer under collective agreement provisions.

CON 204-22

BRANCH: District Executive

VOTE COUNT: 2/3

- 1 BE IT RESOLVED THAT Article 8.2.1.1 be amended by the insertion of the words “as established  
2 on October 1 in the same Federation Year.”

*CURRENT LANGUAGE*

*8.2.1.1 Branch representatives calculated on the basis of one (1) representative for each fifteen (15) full-time equivalent (FTE) Members or major part thereof;*

Rationale from Mover: Clarification. Not recorded elsewhere.

## BYLAW (BYL)

### **BYL 201-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.4.5 be amended by the substitution of “their” for “his/her”.

#### *CURRENT LANGUAGE*

*4.4.5 appoint at his/her discretion the Chairperson of the AMDA and other General Meetings;*

Rationale from Mover: Housekeeping. Update to previously gendered language.

### **BYL 202-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.5.1 be amended by the substitution of “their absence” for  
2 “his/her absence” and “their request” for “his/her request”.

#### *CURRENT LANGUAGE*

*4.5.1 assume the duties of the President in his/her absence or at his/her request;*

Rationale from Mover: Housekeeping. Update to previously gendered language.

### **BYL 203-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.6.1 be amended by the substitution of “their” for “his/her”.

#### *CURRENT LANGUAGE*

*4.6.1 assume the duties of the First Vice-President in his/her absence;*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 204-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.11.10 be amended by the substitution of “them” for “him/her”.

*CURRENT LANGUAGE*

*4.11.10 circulate to Members, as appropriate, articles of interest and other materials forwarded to him/her from the Provincial Educational Services Committee.*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 205-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 11.2.2.1 be amended by the substitution of “they” for “he/she”

*CURRENT LANGUAGE*

*11.2.2.1 In the Presidency - by the President-elect should he/she not be the incumbent President...*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 206-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 11.2.2.4 be amended by the substitution of “they” for “he/she”.

*CURRENT LANGUAGE*

*11.2.2.4 In the position of Treasurer - by the Treasurer-elect should he/she not be the incumbent...*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 207-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 11.5.5.2 be amended by the substitution of “they” for “he/she”.

*CURRENT LANGUAGE*

*11.5.5.2 If one (1) candidate receives a majority of the votes he/she shall be declared elected,...*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 208-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 20.3.1 be amended by the substitution of “themselves” for  
2 “him/herself”.

*CURRENT LANGUAGE*

*20.3.1 The District Executive shall function as the Grievance Appeals Committee. Any Executive Member with a conflict of interest shall recuse him/herself from the appeals hearing.*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 209-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT BIRT Bylaw 22.2.1 be amended by the substitution of “their” for “his/her”.

*CURRENT LANGUAGE*

*22.2.1 The District President shall receive an allowance equal to 10% of maximum Category 4 in addition to his/her regular compensation.*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 210-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 22.2.2 be amended by the substitution of “their” for “his/her”.

*CURRENT LANGUAGE*

*22.2.2 The Federation Officer(s) shall receive an allowance equal to 5% of maximum Category 4 in addition to his/her regular compensation.*

Rationale from Mover: Housekeeping. Update to previously gendered language.

**BYL 211-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 2.1 be amended by the substitution of “OSSTF Provincial  
2 Constitution and Bylaws” for “Provincial Handbook”.

*CURRENT LANGUAGE*

*2.1 Types of Membership and Terms of Membership are those prescribed in the Provincial Handbook*

Rationale from Mover: Housekeeping. No “Provincial Handbook” exists.

**BYL 212-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 3.1 be amended by the substitution of “OSSTF Provincial  
2 Constitution and Bylaws” for “Provincial Handbook”.

*CURRENT LANGUAGE*

*3.1 The rights, privileges and duties of Members are those prescribed in the Provincial Handbook.*

Rationale from Mover: Housekeeping. No “Provincial Handbook” exists.

**BYL 213-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.4.18 be amended by the substitution of “OSSTF Provincial  
2 Constitution and Bylaws” for “Provincial Handbook”.

*CURRENT LANGUAGE*

*4.4.18 be responsible for all duties prescribed in the Provincial Handbook;*

Rationale from Mover: Housekeeping. No “Provincial Handbook” exists.

**BYL 214-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.7.8 be amended by the substitution of “Provincial Constitution,  
2 Bylaws, and Financial Handbook” for “Provincial Handbook”.

*CURRENT LANGUAGE*

*4.7.8 perform any other duty as specified for the Treasurer in the OSSTF Provincial Handbook;*

Rationale from Mover: Housekeeping. No “Provincial Handbook” exists.

**BYL 215-22**

BRANCH: District Executive

VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.1.3 be amended by the deletion of the word “Branch”.

*CURRENT LANGUAGE*

*4.1 It shall be the duty of the District Executive to:...*

*4.1.3 communicate regularly to Branch Members regarding the management of District business;*

Rationale from Mover: Housekeeping. The District Executive communicates to all members, not just those in branches.

**BYL 216-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.12.1 be deleted.

*CURRENT LANGUAGE*

*4.12 The Communications/Political Action Officer shall:  
4.12.1 be responsible for all publications of District 10;*

Rationale from Mover: This is not currently a duty of the CPAC Officer.

**BYL 217-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 4.12.2 to be amended by the substitution of “Provincial  
2 Communications and Political Action Committee” for “Provincial  
3 Communication Office”.

*CURRENT LANGUAGE*

*4.12 The Communications/Political Action Officer shall:…  
4.12.2 maintain liaison with the Provincial Communication Office;*

Rationale from Mover: Housekeeping to reflect updated and accurate terminology.

**BYL 218-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 5.5.4.2 to be amended by the substitution of “Policies” for “Policy”.

*CURRENT LANGUAGE*

*5.5 The Health and Safety Committee shall be constituted as follows:  
5.5.4.2 reviewing annually the JHSC-S Terms of Reference, the Board’s Health and Safety Policy, the Board’s  
Health and Safety Implementation Plan;*

Rationale from Mover: Housekeeping. There are various Health & Safety related policies.



**BYL 219-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 9.1 be amended by substitution of “payments” for “cheques”.

*CURRENT LANGUAGE*

9.1 The signature of at least two (2) of the following is necessary on all cheques issued in the name of the District: the Treasurer, President, a voting member of the District Executive.

Rationale from Mover: Housekeeping. Not all payments are made by cheque.

**BYL 220-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 11.4.1 be amended by substitution of “guidelines” for “Regulations”.

*CURRENT LANGUAGE*

11.4.1 Campaigns for election of the District Executive shall be conducted in accordance with Regulations approved by the District Council or the Annual Meeting of the District Assembly.

Rationale from Mover: Updated language. The District establishes guidelines but does not currently maintain written “regulations”.

**BYL 221-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 11.4.1 be amended by the deletion of the words “or the Annual  
2 Meeting of the District Assembly”.

*CURRENT LANGUAGE*

11.4.1 Campaigns for election of the District Executive shall be conducted in accordance with Regulations approved by the District Council or the Annual Meeting of the District Assembly.

Rationale from Mover: Reviewing the guidelines prior to the call for nominations in an election year is adequate timing.

**BYL 222-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 20.2.2 be deleted.

*CURRENT LANGUAGE*

*20.2.2 A grievance is defined as a complaint concerning the interpretation, the administration, or an alleged violation of the Collective Agreement.*

Rationale from Mover: Housekeeping. Has been moved to the Definitions section in Article 1.

**BYL 223-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 20.3.3 be amended by the substitution of “Executive Session” for  
2 “in camera”.

*CURRENT LANGUAGE*

*20.3.3 The appeal hearing shall be held in camera during the next regularly scheduled meeting of the District Executive or sooner if timelines require.*

Rationale from Mover: Clarification—Executive session is a more commonly used term in federation business. The two terms have the same definition.

**BYL 224-22**

BRANCH: District Executive  
VOTE COUNT: 1/2

- 1 BE IT RESOLVED THAT Bylaw 23.1 be amended by substitution so that it reads: “workplaces,  
2 functions, and meetings”.

*CURRENT LANGUAGE*

*23.1 The District shall have an Anti-Harassment and Anti-Bullying Policy and Procedure to be followed at all OSSTF workplaces and functions.*

Rationale from Mover: Clarification regarding the broad application of the policy and procedure.