

POSTING

OSSTF District 10

1.00 FEDERATION OFFICER *

July 1, 2021 – June 30, 2024

Responsibilities:

- be a non-voting Member(s) of the Executive;
- perform such duties as assigned by the President, acting on behalf of the Executive;
- be the Chief Negotiating Officer for the District;
- be the Chief Grievance Officer for the District;
- be the plan administrator for the Long-Term Disability Plan(s);
- be a non-voting Member of the Collective Bargaining Committee and assist in bargaining all Collective Agreements;
- be responsible for conveying information and changes related to Pension and Benefits to the Membership;
- hold one (1) open meeting on pension and retirement issues each school year;
- serve as a District representative on the Benefits Committee;
- serve on the Secondary Staffing Committee;
- attend Executive and Council meetings;
- attend other District Committee meetings at the request of the President;
- attend OSSTF Regional and Provincial Negotiation Meetings as requested by the President;
- report to the District Executive and Council on request;
- assist the Collective Bargaining Committee in conducting surveys, establishing negotiating priorities and in preparing negotiating briefs;
- conduct the ratification process for a Collective Agreement in accordance with the procedures established in Bylaw 18 and the directives of the District Executive

Applicants are asked to submit a one page letter summarizing their qualifications and experience.

Please forward your application to the District Office by Friday, April 30, 2021.

* **Note:** 1.00 Release for Federation Officer(s) may be increased or decreased depending on the needs of the District.

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