

December 13, 2017
D/BU #69/2017-2018



Ontario Liberal Party 2018 Annual General Meeting

To: Presidents and All Members

From: Harvey Bischof, President

For Information

The Ontario Liberal Party will be convening its Annual General Meeting on February 2 – 4, 2018 at the Westin Harbour Castle Hotel located at 1 Harbour Square, Toronto, ON M5J 2G4.

In keeping with the attached guidelines, OSSTF/FEESO will provide a subsidy for our members who will be attending as delegates through our Political Convention Subsidy (Account 4140). The subsidy, for up to \$500 in accrued costs, includes travel, accommodation and meal expenses. *As per recent changes to Elections Ontario political contribution laws, conference registration fees are no longer eligible for this subsidy.*

Members who are delegates to the convention must have the approval of their district or bargaining unit executive or council in order to be eligible for the subsidy. The form required for this approval (which includes a motion and signature) is attached. *Original receipts are required for reimbursement.*

As well, members must ensure they are familiar with OSSTF/FEESO current concerns by attending, if requested, any briefing sessions organized by provincial office.

Delegates will be required to have their forms and registration verified by Paul Kossta, provincial office representative at the Convention.

For more information, please contact Paul Kossta at 416-751-8300 or 1-800-267-7867 or by e-mail at paul.kossta@osstf.ca.

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PROVINCIAL POLITICAL CONVENTIONS

Account 4140 provides funding to assist members who are active in provincial political parties to meet elected members, party officials and delegates, and to explain OSSTF/FEESO's issues and concerns.

GUIDELINES

1. This subsidy of up to \$500 is available to members who are attending provincial political party annual general meetings, policy conventions and federal leadership conventions. Attendance at political party provincial council meetings is not eligible for funding.
2. Members should contact their District/Bargaining Unit President in advance of the convention to be apprised of any scheduled meetings announced in a D/BU memorandum.
3. Members must ensure they are familiar with OSSTF/FEESO current concerns by attending, if applicable, the mandatory briefing sessions organized by provincial office.
4. Eligible expenditures as per OSSTF/FEESO guidelines include: meals at the convention other than laid-on, hotel accommodation during the convention, transportation and conference registration fees.
5. Note that conference fees are normally considered a political donation by the political parties, and thus cannot be claimed as a political donation if you wish them to be considered for OSSTF/FEESO reimbursement.

APPLICATION

1. The D/BU executive or council will consider the application in light of the member's willingness to support OSSTF/FEESO priorities at the convention.
2. Have a motion passed by your D/BU executive or council similar to the following:
Date of motion _____
BIRT funding of up to \$500 be provided to _____
to attend the following convention _____
as a delegate or alternate and to participate in convention OSSTF/FEESO activities.
3. Complete the application form on the next page.
4. Have the application form signed by the D/BU officer **prior to the event** and signed by the provincial CPAC chair or Executive Assistant from provincial office **at the event**.

PAYMENT

Return the application form **with receipts** to your D/BU officer who will forward it to Paul Kossta, Executive Assistant at provincial office for payment.

DELEGATE APPLICATION FORM POLITICAL CONVENTION SUBSIDY

Function _____ Date _____

Name _____

D/BU Name and Number _____

Street Address _____

City _____ Postal Code _____

Work Location _____

Phone _____ E-mail _____

Declaration

As a member of OSSTF/FEESO, I shall support the Federation's Constitution, Bylaws and Policies while representing OSSTF/FEESO, or when being funded by OSSTF/FEESO at any external political convention, conference or other education decision-making body.

Delegate signature _____

D/BU Officer (please print) _____

D/BU Officer signature _____

Provincial authorization (please print) _____

Provincial authorization signature _____

Date _____

**Forward FULLY COMPLETED Application Form
to Paul Kossta, Executive Assistant
FAX (416) 751-7079
Forms are also available at www.osstf.on.ca**