

POSTING

OSSTF DISTRICT 10

Treasurer

Immediately Upon Election – June 30, 2024

(One to be Elected)

Responsibilities *(in accordance with the OSSTF District 10 Constitution):*

- attend Executive and Council meetings;
- provide written reports to Executive and Council;
- keep an account of all monies received and disbursed;
- arrange to have deposited all monies in a chartered bank or trust company in the name of the District;
- pay all authorized accounts in accordance with the Bylaws of the District;
- assist in the preparation of a budget for the next year and present it to the Membership at the AMDA;
- approve and forward all applications for Provincial funding;
- perform any other duty as specified for the Treasurer in the OSSTF Provincial Handbook;
- maintain the books according to generally accepted accounting principles;
- chair the meetings of the Finance Committee.

Duties to commence immediately upon election by District Council.

Applicants are asked to forward their name and a brief letter outlining their qualifications and Federation experience, which will be shared with members of District Council.

Applications are due to the District Office by 4:00 pm on Friday, November 11, 2022.

The election will take place at the next District Council Meeting (Wednesday, November 16). Applicants will be provided three (3) minutes to address District Council, prior to the election.

Fax: 519 542 4446
Email: office@osstfd10.ca

