

JANUARY 17, 2018



DISTRICT COUNCIL

HEALTH AND SAFETY REPORT

1. Health and Safety Policies and Procedures

Please be aware that Administrative Policies and Procedures, appertaining to Health and Safety for all subject areas, need to be followed rigorously to avoid possible litigation / Ministry of Labour involvement. These should be reviewed by each Department within a school at the beginning of each semester.

2. Health and Safety Audits / Visits to Schools

The audits for 2018 will be held in March/April, dates and schools to be announced.

3. Injuries and Violent Incidents

Concerns about lack of detail in the incident reports have been addressed. Continue to report injuries and violent incidents via the board's portal. **Do not include student's names** in incident reports.

4. Working Alone

Staff working alone should review the Working Alone Administrative Procedure. When working outside of normal school hours staff should ensure that it is work related. Teaching staff should refrain from high risk activities when working alone.

5. Kent Skills Centre / John McGregor Secondary School

"Air quality" issues at the Kent Skills Centre (Adult Ed.) are ongoing. An announcement regarding relocation of the skills centre will be made in the Spring of 2018. Work on new facilities is scheduled to start spring 2018 with Adult Education moving in in fall 2018.

Jim Stover
Health and Safety Officer, District 10