



TEACHER TRANSFER REQUESTS

All transfer requests will be done electronically again this year. Teachers requesting a transfer to a new school location or to change their part-time or full-time status should notify Human Resources by applying through a Posting by March 31, 2017. The requests will be considered by Principals and Senior Administration during the 2017-2018 staffing process. If someone is considering changing to part time status they should contact the District office before doing so.

Any teacher requesting to transfer to a new school location is also encouraged to apply to postings as they occur and to which they are qualified.

RETIREMENT

If you plan to retire sometime during the 2016-2017 school year, it is important to let the Board and the District 10 office know as soon as possible so that there will be enough time to make appropriate decisions regarding pension, gratuity and post-teaching benefit plans. LTD coverage and the associated premium costs may be terminated by you up to 80 days prior to the retirement date. The following link outlines the LTD options.

<http://www.osstfd10.ca/LatestNews/Long%20Term%20Disability%20Coverage%20Termination%20LK%20memo.pdf>

Notifying the Board prior to March 31, 2017 of your decision to retire could prevent some of our younger members from being declared surplus or redundant.

APPLICATION TO PROVINCIAL STANDING COMMITTEES AND COUNCILS

The application for Provincial Standing Committees and Councils for 2017-2018 is now available on the OSSTF/FEESO website at www.osstf.on.ca/provincial-council-application.

The applications must be in on time in order to be considered. The deadline is **March 1, 2017**. Applications received after that time will be considered late and will only be considered for appointment if there are insufficient on-time applications for a specific committee/council.

INCLEMENT WEATHER

Every year there seems to be confusion about what teachers should do if inclement weather delays or prevents them from attending school. The obligation on the part of the teacher is to contact the school to say they will be late or absent for the day because of the weather. Board Regulations state that "staff employed by the Lambton Kent District School Board are expected to use reasonable diligence when traveling to their place of employment during periods of inclement weather". In the case of fog, the expectation is that employees would report to their work site when conditions improve.

AMDA, 2017

The Annual Meeting of District Assembly will be held on Wednesday, May 10, 2017 at the Baldoon Golf Course in Wallaceburg. Contact your Branch President if you would like to be a Delegate. As an AMDA Delegate you are part of the decision making body which governs District 10 Federation activities.

CERTIFICATION RATING STATEMENTS

All members, including Occasional Teachers on the Roster, should have or be in the process of obtaining their OSSTF Certification Rating Statement placing them in a Group (aka Category) for placement on the salary grid. Under the terms of the Collective Agreement (Article L8.02.2), members who receive their initial placement or improve their category have until June 15 to notify the Board in order to receive any retroactive salary as a result of their category improvement.

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