

June 3, 2015



DISTRICT COUNCIL

HEALTH & SAFETY REPORT

1. Monthly Inspection Reports:

It is very important that these inspections are carried out and that the inspection report is sent as soon as possible, using the appropriate software. Please ensure that the report is not filed outside of the month the inspection was carried out. Reports should be sent to the following persons:

Jennifer Snary Board Office Health and Safety Secretary Jennifer.Snary@lkdsb.net
Carolyn Trigatti Executive Assistant – District 10 office@osstfd10.ca

The following are persons are both willing and able to assist with inspections if necessary.

Dave Page OSSTF Health and Safety Representative David.Page@lkdsb.net
until end of current semester

Mike Dodman CUPE Health and Safety Representative Michael.Dodman@lkdsb.net

Jim Stover OSSTF Health and Safety Representative Jim.Stover@lkdsb.net
from September 2015

2. Health and Safety Policies and Procedures:

Please be aware that Administrative Policies and Procedures, appertaining to Health and Safety for all subject areas, need to be followed rigorously to avoid possible litigation / Ministry of Labour involvement. These should be reviewed by each Department within a school at the beginning of each semester. Staff is also reminded to review each updated Administrative Policy and Procedure received via system wide e-mail on occasion.

3. Health and Safety Training:

OSSTF members should consult PD Place for the next available sessions. Please be aware that the Health and Safety Officer notified the Committee that new Certification requirements are coming into effect September 2015. If staff complete Certification prior to September 2015, staff will be Certified for life. After September 2015, re-certification will be required every 3 years.

4. Health and Safety Audits / Visits to Schools:

LCCVI was audited on April 9th 2015 and NLSS on April 24th 2015. Reports will be sent to the schools as soon as possible via the Health and Safety Department.

Next year H&S audits will be carried out at BDHS and AMSS. Dates yet to be announced.

5. Health and Safety Subject Specific Training / e-Learning:

Staff should contact Sheri Ingles or Al Davies when experiencing issues with the training program. Staff need to make sure that all required modules are completed.

Family Studies "Food Handling" training is currently being put together with assistance from the various local Health Units.

6. Violence in the Workplace / Risk Assessment Survey:

The electronic version was sent out to all secondary schools and staff. Staff should have completed it by now. Please advise if the survey was not available at your school to complete. Survey results will be compiled and released as soon as possible via the Health and Safety Department.

7. Emergency Drills:

Please ensure that the necessary number of mandatory emergency drills are being completed at each site. Administration at each site have details as to how many of each type need to be done.

8. Kent Skills Centre: Diesel Fume Issue:

A new location has been found in downtown Chatham on King Street. It is hoped that staff will be able to move in early in the next school year.

9. John McGregor Secondary School: Tech Shop Layout and Air Quality Issues:

Positive movement with respect to improvement in both these issues has been noted by the Joint Health and Safety Committee.

10. "Goodwill" Donation Boxes:

Ongoing – Health and Safety Officer shared with the Director the JHSC's concerns about the "Goodwill" donation boxes that are used to raise money at schools and that one school uses the "Goodwill" donation box as part of the curriculum.

Health and Safety direction at a later date once the Director has had a chance to follow up with the Program Department on the concern.

11. Asbestos and Floor Tiles:

Worker Representatives will attend a staff meeting at Northern Collegiate Institute-Vocational School on the June PD day to discuss issues raised there about crumbling floor tiles and whether or not they contain asbestos.

12. Sports Field Maintenance:

Companies have been contracted to provide such maintenance. Staff should not be involved in any form of grounds keeping, etc. If problems persist contact Building Services.

13. New MSDS labeling / WHMIS System:

Ongoing - The Health and Safety department has indicated we are evaluating a joint purchase with Windsor Board and the St. Clair Catholic Board; as both Boards are experiencing the same issues with the current MSDS system. Looking at "Wellnet" as one option as it can be married with "e-base", which is a work order processing system used to attach MSDS information to a work order that involves a controlled product.

14. Acid Pits:

Please advise the JHSC if the acid pit(s) in your school emit any smells at any time of year as soon as they do. This is an ongoing issue and design flaws need to be fixed.

Golder Associates came and did an inspection of the acid pit with Chatham Kent Secondary School staff on March 11, 2015. Remedial work will now be undertaken during July 2015 to try and solve the "odour" problem.

15. Sawdust Extraction:

There is an issue at Chatham Kent Secondary School with poor extraction. A potential incident has been filed and Golder Associates will conduct an assessment. Staff at CKSS would really like a sawdust vacuum collector system similar to that at North Lambton Secondary School installed to alleviate the issue.

Dave Page, Health and Safety Officer
District 10