

June 5, 2013



DISTRICT COUNCIL

HEALTH & SAFETY REPORT

1. **Monthly Inspection Reports:**

The monthly inspection report should be sent as soon as possible after the inspection has been carried using the appropriate software. Please ensure that the report is not filed outside of the month the inspection was carried out.

The following are persons who can assist with inspections if necessary.

Dave Page	OSSTF Health and Safety Representative	pageda@lkdsb.net
Mike Dodman	CUPE	dodmanmi@lkdsb.net
Sheri Ingles	Board Office Health and Safety Secretary	ingless@lkdsb.net

Site based OSSTF Health and Safety Representatives are no longer required to forward a copy of each report to District 10 Office as access to reports et al has now been granted to them.

2. **Health and Safety Policies and Procedures:**

The Lambton Kent District School Board and its staff continually demonstrate that Health and Safety is taken seriously. To that end various Policies and Procedures are updated regularly. Staff should exhibit due diligence in reading them through and complying with them when this occurs.

3. **Health and Safety Training / Representative Training:**

Individuals are encouraged to sign up via PD Place for Health and Safety Certification courses.

The Joint Health and Safety Committee has begun working on the agenda for next year's Representative training workshop, which will be held September 2013. The goal is to have the agenda set and all speakers in place by the end of June 2013. Site based representatives are asked to forward any suggestions with respect to this training etc. to the JHSC as soon as possible.

4. **Violence in the Workplace: Risk Assessment Survey:**

The intention is for this to go out to the schools during June 2013 to start the discussion for staff input. The JHSC Secondary Workers' Committee would like electronic copies to be sent to all staff within an establishment to ensure that all staff receive the survey and have the opportunity to participate in it. The school's Health and Safety Representative will then be reminded to bring this to the September Rep. Training to complete it.

5. Health and Safety Subject Specific Training / e-Learning:

Please note that the Training Committee is still looking at the whole e-training process and the issue of delinquency. Various tasks / training modules were posted recently including WHMIS training which is mandatory.

6. Ministry of Labour Inspections – follow up:

Bill Sisler and Ed Hagar (Public Services Health and Safety Association) have been completing Science and Technical Ministry of Labour Orders / Recommendations and will be reporting their findings back to the Health and Safety Department. Their findings will help the LKDSB decide how to allocate the CODE funding (\$147,000) from the Ministry and improve matters in our Science / Technical Departments.

7. Emergency Protocols / Drills:

The concern is that schools are not consistently doing the same thing and that attendance may not always be taken at the Secondary level. These concerns are also being reviewed at the Provincial level. Further discussions have taken place, under the Safe Schools Committee purview. A review of each school's Emergency Plans should take place every school year early in the month of September.

8. Used Tires Storage:

The Joint Health and Safety Committee Secondary Workers' Committee checked with Fire Prevention personnel and used tires can be stored to a maximum of 4.25 cubic meters of space.

Dave Page, Health and Safety Officer
OSSTF District 10