

October 15, 2020



# DISTRICT COUNCIL

## HEALTH & SAFETY REPORT

### A: COVID-19, Health and Safety, and Other Trainings Online

- All staff are to complete COVID-19 training prior to start of work, including Itinerant and Occasional staff.
- Other online training modules will continue as usual in the annual schedule.
- Reminder: All staff must complete all training pieces in a timely fashion and documentation of any completed modules may be necessary.

### B: Family Studies Training

- Training was to be provided to all staff teaching in that department.
- Update on completed training will be sent out shortly.

### C: Certification

- Our Terms of Reference with the Ministry of Labour, Training and Skills Development states that at least one worker representative at each school site must be Certified in Health and Safety.
- There is a plan to resume training, but no face to face training at present.

### D: Annual Site Representative Training

- An online training package is to be distributed to school representatives.
- There could be a half day of associated release time and one of the only training release days approved for staff this semester.

### E: Coaches and Student Athlete Injuries

- It is recommended that two sports first aid kits be available at each school (one for home games and one for away games).
- Check and replenish these kits, when necessary, and at the end of every season at a minimum.
- It is recommended to add this as a check box on eligibility lists: name of coach and if they have first aid training.

### F: Update on Ventilation Survey

- Results may be coming out soon
- 500 portable HEPA air filters to be deployed and first 150 are moving out into use. HEPA filters have two filters and will require replacement maintenance.
- 30 portable air conditioners to be deployed.
- OK to have windows open.

### G: Cleaning

- Information/instruction regarding cleaning/disinfecting for EA's, ECE's and itinerant staff, will be made available.
- Anyone using surface cleaner should have read the training information that is available.
- Disinfecting cleaner will come with an information training package for use by those approved by principals.
- There remains confusion surrounding shared items.

**H: JHSC-S School Site Representative Reminder—Resolution Flow Chart**

- Use the chart to resolve issues and bring to the attention of the supervisor to seek clarification

**I: Health and Safety Audit Annual Improvement Plan**

- This item is on hold and to be picked up from last year.
- CKSS and GLSS were scheduled for last year and will resume eventually.

**J: Future Meeting Dates for School Site Representative Reference**

- Please keep for reference the following dates:
- Worker Meeting: October 20 and November 10 (via Microsoft Teams)
- JHSC Full Meeting: December 15 (via Microsoft Teams)

Any questions or concerns should be forwarded to Don Cameron ahead of these meeting dates.

Don Cameron, Health and Safety Officer  
OSSTF District 10 Lambton Kent