



September 19, 2018

# DISTRICT COUNCIL

## MINUTES

Present:	Jennifer Kumpf	District President / Human Rights
	Steve Spring	Vice President / LCCVI
	Dave Parkes	Vice President
	Greg Sheeler	Treasurer
	April Brander	1 <sup>st</sup> Executive Officer
	Geoff Brenders	2 <sup>nd</sup> Executive Officer / TDHS
	Jennifer Hill	Occasional Teachers' President
	Stephen Lynch	Federation Officer
	Karen Littlewood	Provincial Executive Liaison
	Dave Russell	Provincial Secretariat Liaison
	Chris Schleihauf	Chair
	Carolyn Caldwell	Recording Secretary
	Joeleen MacDonald	AMSS
	Don Gooding	BDHS
	Joe Kuhn	CKSS
	Chris Sommer	GLSS
	Robyn Micks	JMSS
	Jennifer Ryan	LKCS
	Meighen McGregor	NCIVS / Status of Women
	Ed Schalk	NLSS
	Elliot Blackshaw	RDHS
	Tim Dolbear	WDSS
Regrets:	Don Cameron	Health & Safety Officer
	Carey Eldridge	LKDSB

- 1.0 Welcome and Call to Order at 4:30 pm.
- 2.0 The Ontario Secondary School Teachers' Federation acknowledges and thanks the Chippewa, Odawa, Potawatomi and Delaware Peoples of this territory and other Indigenous Peoples for sharing this land so that we may come together today in a good way.
- 3.0 Reading of the Pledge by Jennifer Kumpf.
- 4.0 Greg Sheeler was appointed as the Anti-Harassment Officer for the meeting. Chris Schleihauf read the Anti-Harassment Policy and Equity Statement.
- 5.0 The agenda was approved as printed.

6.0 The previous Minutes of June 6, 2018 were approved as printed.

7.0 Business Arising from Previous Minutes - none

8.0 Business:

8.1 Mover: Jennifer Kumpf  
Second: Tim Dolbear

BIRT the 2018/19 meetings of District Council be considered formal with respect to Rules of Order in the Provincial Handbook.

Motion carried.

8.2 Branch Rebates/Levy/Executive/Non-Board Email Addresses

Branch Presidents were reminded that Branch Executives, Branch Budgets and Branch Levy motions are due to the District Office by October 1<sup>st</sup>.

A list of non-Board email addresses should be updated and submitted to the District Office as soon as possible.

8.3 OSSTF Retirement Workshop

The Workshop will be held October 9th at the Clubhouse at Baldoon in Wallaceburg. Posters were provided. Information posted on District website and social media.

8.4 District Appeals Committee (Byl 4.1.12 and Byl 23.1.2)

The Council representatives on the District Appeals Committee will be Elliot Blackshaw and Meighen McGregor. A request will go out for a Member-at-Large through the District website and social media.

8.5 Vice Presidents

At AMDA 2018, an election was not required for the positions of Vice President; therefore, first and second Vice Presidents were not determined at that time. With the will of the Council, the two Vice Presidents have volunteered and agreed on both positions.

Mover: Joeleen MacDonald  
Second: Greg Sheeler

BIRT District Council accept the decision of the Vice Presidents regarding 1<sup>st</sup> and 2<sup>nd</sup> Vice Presidents.

Motion carried.

1<sup>st</sup> Vice President is Dave Parkes and 2<sup>nd</sup> Vice President is Steve Spring.

## 8.6 Reporting Teacher Absences

No member shall log on to LKARS to report a teacher absence. Members must report their absences to their Principal or Vice Principal using the Leave of Absence form if appropriate. The administration will then enter into LKARS. Please keep the District Office informed of any issues with this process.

## 8.7 School Visits Schedule

A schedule was sent around so that Branch Presidents could request school visits from the District Office.

## 9.0 Reports:

### 9.1 Provincial

A written report was provided.

### 9.2 President

A written report was provided.

### 9.3 Treasurer

A written report was provided.

### 9.4 Federation Officer

A written report was provided.

### 9.5 Health & Safety

A written report was provided.

### 9.6 Education Services – no report.

### 9.7 CPAC

A written report was provided.

### 9.8 Branch Concerns

9.8.1 TDHS – When is the work day done re: meetings scheduled through the Board office? If members have conflicts, speak with the organizer of the meeting. If there are issues, refer to Article L26 and/or report to the District Office.

9.8.2 TDHS – concern regarding the Board scheduling two different meetings in the morning and afternoon, with the same members but not providing lunch. It was recommended to speak to administration.

9.8.3 AMSS – last year, AMSS' FTE was .67 more than it is this year and the Principal could not explain why. It is the administration's responsibility to staff the school appropriately.

9.8.4 TDHS – question regarding an upcoming PD Day extending past 2:15 pm and if leeway could be extended to another PD Day. Will await more details.

9.8.5 TDHS – concern regarding staffing limits for co-op. Please notify the District Office of any concerns.

9.8.6 TDHS – members were reminded to keep track of their on-calls. If you have any concerns, refer to Article L26 and/or to the District 10 Office.

## 10.0 Other

### 10.1 Safe School Forms

Safe School Incident Reporting Forms are available on the Board's portal. Members have an obligation to fill out this form and report incidents in writing. There is also a tip sheet on the portal with more information.

### 10.2 Health and Safety Reporting

If you are aware of any defects that could affect health or safety, it is your duty to report to your worksite Health and Safety representative. The Employee Incident or Injury Reporting form is also available on the portal.

## 11.0 The meeting adjourned at 6:00 pm.