

**OSSTF District 10**  
**Occasional Teachers' Branch Constitution**



**Article 1 - Definitions**

- 1.1 In this Constitution:
- 1.1.1 "OSSTF" shall mean the Ontario Secondary School Teachers' Federation.
  - 1.1.2 "District" shall mean the District organization of District 10 OSSTF including all Bargaining Units.
  - 1.1.3 "Bargaining Unit" shall mean the combined Occasional and Regular Teacher Bargaining Units of District 10 OSSTF.
  - 1.1.4 "Member" shall mean an Active Member of District 10 OSSTF as an Occasional Teacher.
  - 1.1.5 "Occasional Teacher" shall be as defined by the *Education Act*.
  - 1.1.6 "Board" shall mean the Lambton Kent District School Board (LKDSB).
  - 1.1.7 "AMPA" shall mean the Annual Meeting of Provincial Assembly of OSSTF.
  - 1.1.8 "AMDA" shall mean the Annual Meeting of the District Assembly of District 10 OSSTF.

**Article 2 - Repugnancy**

- 2.1 Any part of this Constitution and Bylaws, or any amendment thereto, which is repugnant to the Provincial Constitution and Bylaws of OSSTF and the Constitution and Bylaws of OSSTF District 10 is hereby declared null and void.

**Article 3 - Branch Name**

- 3.1 This Branch shall be known as Occasional Teachers' Branch.

**Article 4 - Membership**

- 4.1 All OSSTF Occasional Teachers on the Board Occasional Teacher list are Occasional Teacher Branch Members.

**Article 5 - Quorum**

- 5.1 A quorum for General meetings shall be those present and voting.

**Article 6 - Branch Executive**

- 6.1 Organization
- 6.1.1 The Branch Executive shall consist of the following:
    - 6.1.1.1 President;
    - 6.1.1.2 Vice-President;
    - 6.1.1.3 Secretary;
    - 6.1.1.4 Treasurer.
  - 6.1.2 Nominations and election of Branch Executive members shall take place at the General Meeting in May of even-numbered years. Voting shall be done by secret ballot.
  - 6.1.3 Branch Executive shall be elected for a two-year term commencing on the following July 1.

## 6.2 Duties

### 6.2.1 The President shall:

- 6.2.1.1 call Executive meetings as necessary and a General meeting in May of each year;
- 6.2.1.2 prepare an agenda for, and preside over these meetings;
- 6.2.1.3 be an official representative of the Branch;
- 6.2.1.4 attend and report to District Executive as a voting Member;
- 6.2.1.5 attend and report to District Council as a voting Member;
- 6.2.1.6 attend AMDA as a voting Delegate;
- 6.2.1.7 attend AMPA as a voting Delegate.

### 6.2.2 The Vice-President shall:

- 6.2.2.1 assume the duties of the President in his/her absence or at his/her request.

### 6.2.3 The Secretary shall:

- 6.2.3.1 record minutes of Executive and General Meetings.

### 6.2.4 The Treasurer shall:

- 6.2.4.1 provide a written Treasurer's Report for the Executive meetings.

## **Article 7 - AMDA: Selection of Occasional Teacher Delegates**

7.1 The Occasional Teacher President shall post notification on the District 10 website requesting nominations for Occasional Teacher Delegates by March 1<sup>st</sup> of each year. Nominations shall close thirty (30) working days prior to AMDA.

7.2 The Occasional Teacher President shall select the Occasional Teacher Delegation by lot from the list of nominations twenty-five (25) working days prior to the AMDA.

## **Article 8 - Amendments**

8.1 Amendments to this Constitution may be made at the General Meeting in May of each year by a two-thirds (2/3) vote of the Delegates qualified to vote, present and voting.